



Amaze Christmas Fair Stall Holders Terms and Conditions Saturday, 14 December 2024

Amaze – Charity holding event

ASC – All Saints Church venue

Stall holders goods for sale

- All stall holders should comply with [Amaze's ethical standards](#).
- Amaze has the right to ask stall holders to remove any inappropriate items on display.
- Failure to remove any items deemed inappropriate by Amaze will result in the stall holder being asked to leave without any refunds from Amaze.
- All stall items must be displayed in safe and secure manner.
- All stall and personal items are the responsibility of the stall holder.

Stall booking procedure

- Please confirm if you are booking half or full stall pitch i.e. 3ft or 6ft. If you are booking a half stall we will supply the table.
- All stall bookings will be taken on a first-come first-served basis.
- All bookings will only become effective when Amaze receives your booking form and payment.
- Stalls will be arranged by Amaze and stall holders will be given an allocated table.
- Confirmation of your booking will be sent by email.
- All stall holders will be provided a receipt for their stall(s).

Stall arrangements

- Half stall table is 3ft wide with 1 chair.
- Whole stall table is 6ft wide with 2 chairs.
- Stall holders may begin setting up from 10am and must have their stalls ready for the public by 11am.
- Stall holders are not permitted to pack up before 4pm
- Power is not available on the stall tables.
- PAT tested equipment is recommended although please note stallholders will not have access to power.
- Stallholders must clear down and remove all stall items before end of event.
- ASC does not allow the use of loose glitter inside or outside the premises.
- ASC does not allow the use of smoke machines inside or outside the premises.
- ASC does not allow the use of Gaffer tape anywhere in the building.



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- ASC has a single use plastic policy and they are not recommended for use by the venue.

Cancellations

- If for any unseen circumstances and the fair has to be cancelled, refunds will be offered to stall holders.
- Unfortunately refunds are not possible for stall cancellations made by the stall holder.
- Please speak to Amaze if you need to re-let your stall to another provider.

Insurance

- Amaze has public liability insurance to cover running of the fair however stall holders should obtain their own insurance to cover their stall
- Amaze cannot be held responsible for any accidents or emergencies caused by a stall holder's goods. Or the loss of profits, damage or theft of goods.
- Amaze is not responsible for the interruption of power or services.

Risk Assessment

- Amaze will carry out it's own risk assessment, stall holders are advised to assess their own.

Loading and unloading goods

- No parking facilities are available at ASC. There are nearby public car parks including Lewes Train Station.
- There is a loading bay on Lansdown Place. Amaze is not responsible for those stopping outside ASC to load and unload their vehicles. Stall holders do so at their own risk of theft or prosecution.