

# CHOOSING A SCHOOL

This fact sheet has been written by parent carers for parent carers



Deciding which school will be best for your child can be a tough decision for all parents, but especially so when your child has additional needs. This fact sheet explains the different types of schools for children with special educational needs and gives tips on how to make the best choice for your child.

## Do you get to choose?

Though we talk about 'choosing' a school, in reality this means saying which school you'd prefer your child to go to at primary, junior or secondary stage - and there's no guarantee you will get your first choice. There are local rules that are used to decide who gets places at each school and your local authority will publish details of how this works in your area.

You may be able to argue that your child's additional needs mean that they should get priority for a place at your chosen school. If so, you will need to provide strong reasons why on your admissions form and get a professional to back up your argument, such as your GP or your child's therapist.

If your child has an **Education, Health and Care (EHC) plan**, you will be able to request your preferred school or type of school on the proposed plan and the local authority has to agree to this, as long as it's one of the following types of school: a state or "maintained" school, mainstream or special, including academies and free schools; a non-maintained special school; a section 41 school. See below for more of what each of these means. They can only disagree if the school is unsuitable for your child, if it would prevent the efficient education of other children in the school or it would be incompatible with the efficient use of resources. Though you can request any of these, be aware that the local authority may refuse to help with transport if they consider there's an equally suitable school that's nearer to your house. You can also ask for a school that isn't one of these, for example an independent school, but the legal position is not so straightforward. You could ask for advice from Amaze SENDIASS (see below) if you are thinking about this. As your child moves from primary to secondary, the EHC plan will be amended and you will get to name a preferred school again.

When you know the outcome of the EHC needs assessment or the annual review process and have an EHC plan naming a school, you can tell admissions you don't want the place allocated through the normal admissions process because your child is now going to the special or mainstream school named in the EHC plan.

## What kind of school might your child go to?

**Mainstream:** Most children with special educational needs, even those with an EHC plan, go to a mainstream school. These are local maintained primary and secondary community schools or church-aided schools (including academies and free schools) and they get funds to enable them to support children with additional needs. All children have a right to be educated in a mainstream school and if this is your preference for your child, the school and/or local authority have to put together a package of support to make this possible. If your child has more complex needs, be aware that you may have to negotiate hard to get the support package you need in a mainstream school.

**Special units and facilities:** Some mainstream schools have special units attached that cater for children with particular types of need, such as autism or hearing impairments. These units give children a chance to spend some time in a mainstream setting, but also to get specialist teaching. Children need an EHC plan to be considered for a place in one of these units.





**Special schools:** These are state (also called “maintained”) schools for children with more complex needs that can’t be met in a mainstream school. Again they can be academies or free schools. Children need an EHC plan to be considered for a place.

**Non-maintained special schools:** These are special schools (local or further afield) run privately or by charities, some of which are residential. A small number of children may go to one of these, where it has been shown that no local school can meet their needs.

**Section 41 schools** – These are independent special schools which have been approved by the Secretary of State under section 41 of the Children and Families Act (“CAFA”) 2014 as schools which a parent or young person can request to be named in an EHC plan. This means parents or young people have a right to request this type of school is named in an EHC plan in the same way they can request a maintained school.

Schools can’t refuse to take your child just because they have special educational needs (this includes academies and free schools), unless they can show it would have a negative effect on other pupils and there is no reasonable way they could avoid this. The Equality Act applies to schools and admissions. Seek advice from your local Information, Advice and Support Service (see below) if you think your child is being discriminated against because of their disability.

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### How to choose a school

**Start early, six months or a year before you need to apply.** Think first about your child’s needs and what matters most to you about a school.

**Ask around.** Other parents’ views and experiences are valuable. But remember that reputations can soon get out of date and what suits someone else’s child may not suit yours.

**Collect information.** Your council’s Local Offer is a good place to start and you should ask for your school’s prospectus or visit their website. You can look at each school’s OFSTED inspection report (ask the school or use the website [www.ofsted.gov.uk](http://www.ofsted.gov.uk)). But don’t just judge a school by its league table position or building. Smart buildings don’t guarantee good teaching and schools lower down the league tables may be skilled at managing behaviour and a range of special educational needs.

**Arrange to visit your shortlist of schools.** You may need to visit twice; once for a general look and a second time to meet the head teacher or special educational needs co-ordinator (SENCO) to talk about your child’s particular needs and how the school can meet them. You’ll need to think about whether to take your child with you. It is useful to take another adult with you too as you won’t remember everything. Many schools now offer a virtual tour. Watching a video will give you a lot of useful information and is helpful if you are unable to travel to the school but you may still wish to visit in person.

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### Tips for visiting schools

**Use your eyes and ears as you walk round.** Does the school feel welcoming? Do the children seem cheerful, busy and interested? And do the staff? Think about how noisy, crowded, orderly or lively it seems and what this would mean for your child. Are you encouraged to see the whole school? Check the classrooms and think about how they are organised. Is the school well supplied with resources and equipment? Look at the notice boards. Is work by children of all abilities on display? Make sure you get a look at the playground during a break time. Try to observe how the staff speak to the children. What is the head teacher like? He or she is crucial to how the school runs and how happy and supported both pupils and staff feel. Look out for the things that matter to you and your child whether that’s lots of computers, great football coaching or an emphasis on giving students real responsibility.



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**Ask questions.** You want to find out practical details, like class sizes and arrangements for extra support. But even more important is the school's attitude to children with special needs. Do they look for problems or solutions? Do they see meeting special educational needs as a chore or as a benefit to the whole school? Some things you might want to ask are:

- What is the staff's experience and understanding of my child's needs?
- Has the school had a child before with my child's needs?
- Do any of the staff have specialist training?
- What strategies and resources would be used to help my child?
- Where would the school turn to for specialist advice and support?
- How do they deal with difficult behaviour?
- How would they support my child outside lesson time?
- How do they help children mix and make friends?
- How do they deal with bullying?
- How would they meet my child's medical or personal care needs?
- How do they consult and communicate with parents?
- What out of school activities are there and can all children take part?

If it is a special school or unit you might also ask:

- What range of disability does the school cater for?
- What therapies are available?
- What subjects will my child be able to study?
- Would they get some qualifications?
- Will they get help with personal and life skills?
- What inclusion experiences does the school offer?
- Is there an appropriate group of children in the school for my child to learn with and find friends?

**After the visit, take time to reflect.** Try to imagine your child in that school. Does that feel OK? Trust your instincts on this. Discuss your thoughts and feelings with someone you trust. You may want to think about your ideal choice and a 'fall back' position that you are still happy to accept.

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### What if you don't get offered the school you want?

If you are really unhappy, you can try an appeal. If you applied through the normal admissions process, you appeal to the local admissions panel. If your child has an EHC plan and you disagree with the school named in the final plan, you can appeal to the SEN Tribunal. But start by speaking to the local authority Assessment and Planning Officer (APO) or Casework Officer (CWO) involved in your child's EHC Plan, to see if you can negotiate a solution.

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### Ask about

- **SENDIASS** - Amaze provides Information, Advice and Support (IAS) to children and young people up to 25 with SEND in East Sussex and their parent carers. Our SENDIASS advisers can talk through any issues your child may be having at school. Call **01273 772289**, email [sendiass@amazesussex.org.uk](mailto:sendiass@amazesussex.org.uk) or visit <https://amazesussex.org.uk>



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- **Brighton and Hove School Admissions team:** Tel: 01273 293653, Email: [schooladmissions@brighton-hove.gov.uk](mailto:schooladmissions@brighton-hove.gov.uk)
- **East Sussex School Admissions and Transport Team** - responsible for allocating primary and secondary school places; coordinating admissions at age 4,7 and 11 and deciding eligibility for school transport to mainstream schools. Call on **0300 330 9472**.

### Further reading and useful links

- **Choosing a School with an EHC Plan:** online resources from Independent Provider of Special Education Advice (IPSEA) at <https://www.ipsea.org.uk/choosing-a-school-with-an-ehc-plan>
- **Department for Education:** they have a database of schools which you can search by name, location or the local authority. It also lists information about the type of school. <https://get-information-schools.service.gov.uk>
- **Local Offer:** comprehensive online listing of all maintained (special and mainstream) schools in the local area, and non-maintained schools that are attended by some local children, including information on how they meet the needs of children with SEN. See Brighton & Hove Local Offer: <https://www.brighton-hove.gov.uk/special-educational-needs-and-disabilities/school-age-children> and East Sussex Local Offer: <https://localoffer.eastsussex.gov.uk/send-information-and-services/school-age-5-16>
- **'Starting secondary school':** Amaze/Reaching Families factsheet about the transition from primary to secondary school. It's available to download at <https://amazesussex.org.uk/resources/fact-sheets>
- **'Admissions and school choice':** Contact website area with lots of advice on what to look for, what questions to ask, etc. <https://contact.org.uk/help-for-families/information-advice-services/education-learning/admissions-and-school-choice/>

